BOURBONNAIS PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

RECORD OF REGULAR BOARD MEETING PROCEEDINGS

May 18, 2026

Board President David Stejkowski called to order the regular meeting of the Board of Trustees of the Bourbonnais Public Library to order at 7:00 p.m. on Monday, May 18, 2026.

Trustees Present: Mary Kay Blankestyn, Jen Corke-Kafer, Laurie Hofman, Jessica Pretkowski, Ellen Stringer, and David Stejkowski. Trustee Kate Burgess was absent.

Also Present: Library Director Kelly McCully and Assistant Library Director Stacey VanKley.

Introduction of Visitors and Public Comment: None

Review Agenda for Additions & Changes: None

Consent Agenda- Action:

Approve April 20, 2026 minutes

Approve Financial Report and payment of bills for April, 2026

Approve check registers

A motion to approve the Consent Agenda was made by Prentkowski, and seconded by Hofman. Blankestyn, Corke-Kafer, Prentkowski, Stringer, and Stejkowski voted in favor of the Consent Agenda by roll call. Burgess was absent.

Officer's Reports:

Stringer reported that her daughter is now employed by the Kankakee Public Library, after doing an internship there, and completing her MLIS degree at the University of Alabama. Stringer indicated that she would be using due caution not to disclose library business details, such as themes and programming from one library to the other.

Correspondence & Communications: None

Director's Report:

McCully's highlights from her Directors Report included the hire of a new Adult Services Program Assistant, which has the Library fully-staffed at this time. Preparations for the Summer Reading Program, A Community Reading Challenge, are underway. This includes a Scavenger Hunt with local businesses and agencies, and a Love Your Library sign and car magnet program for participants. The Kid Librarian Program just launched reached capacity quickly. The

Scavenger Hunt concludes the end of May, and the Summer Reading Program begins June 1st. Trustees were given information about a trustee training webinar now available.

McCully and VanKley met with BESD 53, and a renewed intergovernmental agreement is now in place for Library overflow parking on the junior high's parking lot. The school district indicated interest in future collaborations as well.

Vankley reported that the response to the Community Survey has exceeded expectations and provided great feedback to the District.

Committee Reports:

Finance: Will be meeting in June.

Personnel: Met just prior to this meeting.

Policy:

Building & Grounds: Did not meet, but it was reported by McCully that some dead plants would be replaced by Vital Landscaping, under warranty

Long Range Planning:

Old Business:

Discussion of Long Range Financial Planning: McCully continues to work with Financial Consultant, Jamie Rachlin, to address ongoing long-term financial planning, to address future financial needs.

Discussion of Status of Records Retention Project: VanKley reported that records from the early 80's up to early 2000's can be shredded and is coordinating with BESD 53 on a joint shredding event for those documents. This event would be open to the community for their document shredding needs.

New Business:

Approve Personnel Committee Recommendations:

Stejkowski made a motion to convene a subcommittee under the direction of Personnel Committee Chair Hofman, to explore retirement plan options for employees, including but not limited to, emrollment in IMRF. Stringer seconded the motion. It was passed by roll call in the affirmative by Blankestyn, Corke-Kafer, Hofman, Prentkowski, Stringer and Stejkowski. Burgess was absent.

Prentkowski made a motion to accept the final draft of the Library Director's Annual Evaluation, and 3% raise to the amount of $92,700 annual salary, as recommended by the Personnel

Committee. The motion was seconded by Hofman, and passed by a roll call in the affirmative by Blankestyn, Corke-Kafer, Hofman, Prentkowski, Stringer, and Stejkowski. Burgess was absent.

Approve Policies *Serving Our Public 03-15 Circulation and Serving Our Public Form SP9 Library of Things Patron Agreement Form:*

VanKley discussed changes to policies Serving Our Public 03-15 Circulation, and Serving Our Public Form, Library of Things Patron Agreement Form. Motion to approve these revisions was made by Corke-Kafer, seconded by Blankestyn, and approved by roll call in the affirmative by Blankestyn, Corke-Kafer, Hofman, Prentkowski, Stringer, and Stejkowski. Burgess was absent.

Public Comment: None

Adjournment: Motion to adjourn was made by Blankestyn and seconded by Stejkowski at 7:59 p.m., and affirmed by 6 ayes.

Respectfully submitted,

Ellen Stringer
Treasurer & Acting Secretary