BOURBONNAIS PUBLIC LIBRARY BOARD OF TRUSTEES
RECORD OF REGULAR BOARD MEETING PROCEEDINGS
August 17, 2026

President David Stejkowski called to order the regular meeting of the Board of Trustees of the Bourbonnais Public Library District at 7:02 p.m. on August, 17 2026.

Trustees Present Mary Kay Blankestyn, Kate Burgess, Jen Corke-Kafer, Laurie Hofman, Jessica Prentkowski, Ellen Stringer, and David Stejkowski.

Also Present Library Director Kelly McCully and Assistant Library Director Stacey Van Kley

Introduction of Visitors and Public Comment None

Review Agenda for Additions/Changes None

Consent Agenda- Action

Approve July 20, 2026 Minutes

Approve Financial Report and Payment of Bills for July 2026

Approve Check Registers

Stringer made a motion to approve the Consent Agenda. Prentkowski seconded the motion. Blankestyn, Burgess, Corke-Kafer, Hofman, and Stejkowski voted in the affirmative.

Officer's Reports
Stringer noted that during the heat advisory warning, The Bourbonnais Public Library was listed as the only cooling station in Bourbonnais.

Correspondence & Communications None

Director's Report
The Library received its first tax distribution of $471,047.18 on July 24, 2026. This represents almost 40% of our local tax revenue for FY2026-27.

The Library received Per Capita Grant funding in the amount of $ 45,367.90. The Public Library Per Capita Grant assists public libraries in providing library services that meet or show progress toward meeting Illinois library standards.

Our Information Campaign officially launched on social media this month! Using our social media outlets to share information with our community is one way we hope to encourage folks to be curious and informed about the ballot measure seeking funding for our next chapter.

The Library has contracted with Aaron Wise of Taylor Print Services to send an every-door direct mailer to all District households by the end of August. This mailer is part of a multipronged approach to reach more community members with information and increase the impact of our website and social media marketing.

The Information Campaign has launched, and Administration and library leadership have begun meeting with key community stakeholders and influential organizations to schedule discussions. This month, Kelly and Stacey attended Board & Brew and had many positive conversations with Village of Bourbonnais leadership about the information campaign. Kelly will collaborate with the Marketing team to highlight the referendum's significance for the Library's future by recording a series of short interviews. Each interview will highlight how a successful referendum will impact the Library. These interviews will be shared on our social media over the next few months in cadence with other graphics that emphasize our key reasons for asking our community for a tax rate increase.

The staff entrance lock was replaced due to age and use.

A small leak emerged in the building's sprinkler system near the sitting area by the magazines. The leak was resolved without repair, and Matco is aware of the issue.

Vital Landscaping replaced plants that did not survive the winter. Additionally, they removed an arborvitae and three rose bushes that were no longer thriving.

Outsource Solutions Group completed the server migration project in August. Discounted Microsoft software was purchased through TechSoup.

bookBonnais: A Community Reading Challenge wrapped up on July 31. In total, 776 folks participated in this year's challenges.

The Summer Staff & Trustee Picnic was held on Sunday, August 16, from 1- 3 pm.

Committee Reports

Finance Finance Committee meeting was held on August 17th at 6:30.

Personnel None

Policy None

Building & Grounds None

Long Range Planning None

Old Business

Discuss 2024-27 Strategic Plan Goal: Strengthen Financial Stability & Sustainability: The board discussed how to strengthen financial stability & sustainability. No action was taken.

Review Concept Renderings of Potential Building Addition: Concept Renderings are now printed and displayed in the library. No action was needed.

New Business

ACTION: Adopt Ordinance 26-05-Budget & Appropriation Ordinance FY26-27: Blankestyn made a motion to adopt Ordinance 26-05 Budget & Appropriation FY26-27. Prentkowski seconded the motion. Burgess, Corke-Kafer, Hofman, Stringer, and Stejkowski voted yes.

Discuss Carlisle Group Concept Renderings Presentation Boards: The Concept Rendering presentation Boards were revealed. They are now on display in the library.

Public Comment None

Adjournment

Hofman made a motion to adjourn the meeting at 7:53 p.m. Stejkowski seconded the motion, and it passed with a unanimous vote of the present trustees.

Respectfully Submitted,

Kate Burgess
Secretary