BOURBONNAIS PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
RECORD OF REGULAR BOARD MEETING PROCEEDINGS
February 23, 2015

Vice-president Sandra Beaupre called to order the regular meeting of the Board of Trustees of the Bourbonnais Public Library District at 7 p.m. on February 23, 2015.

Trustees present: Sandra Beaupre, Mary Kay Blankestyn, Judith Smead and Ellen Stringer. Trustees Natalie Netherton, Patricia Paul and David Stejkowski were absent.
Also present: Library Director Diana Dillinger and Library attorney Claire Chaplinski.

President's Report: None.

Secretary's Report: None. The board reviewed the minutes from the regular board meeting on January 26. Smead made a motion to approve the minutes as presented. Stringer seconded the motion and it passed with a vote of all ayes. Trustees Netherton, Paul and Stejkowski were absent.

Correspondence and Communications, and Public Comment (action items only): A thank you note was received from Jim Dugan of Bourbonnais Elementary School District for the library's participation in ESL Night.

Financial Report: Stringer reviewed the list of transactions and asked for any questions. The board reviewed the bills. Stringer made a motion to pay the bills as presented. Beaupre seconded the motion and Beaupre, Blankestyn, Smead and Stringer voted yes. Trustees Netherton, Paul and Stejkowski were absent. Stringer said the balance sheet is within budget and she will submit the balance sheet to the auditor.

Director's Report: Dillinger reported that the library did not receive the grant for the 3D printer. She ordered a printer and cart at ALA Midwinter. Everything should arrive soon.

Marketing: An article promoting events in February ran in the Country Market on January 27. Another article about the author visit from Charles Balesi appeared in the Country Market on the same day. A photo about the library's "Intelligent Design of the Apron" program appeared in the Daily Journal. A feature/photo also ran in the Journal about an exhibit at the Kankakee County Museum, including a photo of library employee, Katie Moore, who also works at the museum. The library sent out six email blasts in January. There are 396 people on the library's email list and the library has 239 likes on Facebook.

Self-checkout station: PrairieCat is placing the order for the self-checkout

software licensing on March 9. The library's cost will be a one-time charge of $3,000 and annual maintenance of $360. Dillinger will order a computer with a touch screen monitor for this soon.

Deadlines: April 7, Consolidated Election. April 30, Deadline to file Statement of Economic Interest.

Committee Reports:
Personnel: Personnel Committee will need to discussion succession plans. Dillinger and Stejkowski will attend a program on succession planning May 13. The committee will meet on Thursday, May 14 at 3:30 p.m.
Finance: None.
Building and Grounds: None.
Policy Committee: None.
Long Range Planning: None.

Unfinished Business: None. Special Projects update was covered in the Director's Report.

New Business: None.

Public Comment: None.

Adjournment: At 7:20 p.m., Stringer made a motion to adjourn the meeting. Smead seconded the motion and it passed with a vote of all ayes. Trustees Netherton, Paul and Stejkowski were absent.

Respectfully submitted,

Mary Kay Blankestyn, Board Secretary