

**BOURBONNAIS PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
RECORD OF REGULAR BOARD MEETING PROCEEDINGS
March 16, 2015**

President David Stejkowski called to order the regular meeting of the Board of Trustees of the Bourbonnais Public Library District at 7 p.m. on March 16, 2015.

Trustees present: Sandra Beaupre, Mary Kay Blankestyn, Natalie Netherton, Patricia Paul, Judith Smead, David Stejkowski and Ellen Stringer.

Also present: Library Director Diana Dillinger and Library attorney Claire Chaplinski.

President's Report: Stejkowski reported he will be doing the web conference with Dillinger on May 13.

Secretary's Report: None. The board reviewed the minutes from the regular board meeting on February 23. Beaupre made a motion to approve the minutes as corrected. Stringer seconded the motion and it passed with a vote of all ayes.

Correspondence and Communications, and Public Comment (action items only): None.

Financial Report: Stringer reviewed the list of transactions and asked for any questions. The board reviewed the bills. Stejkowski made a motion to pay the bills as presented. Beaupre seconded the motion and Beaupre, Blankestyn, Netherton, Paul, Smead, Stejkowski and Stringer voted yes. Stringer said the balance sheet is a little under budget and she will submit the balance sheet to the auditor.

Director's Report: Dillinger reported that William Pack will present The Essential Great Chicago Fire at 7 p.m. on Monday, April 27 at the library.

Marketing: An article promoting events in March ran in the Country Market on March 3. Another article specifically about a program called "Birds of South America" presented by Dr. Leo Finkenbinder appeared in The Daily Journal. The library sent out three email blasts in February. There are 419 people on the library's email list and the library has 244 likes on Facebook.

Fabiana Lopez, Youth Programs Supervisor, was listed in Read to the Rhythm! 2015 Resource Guide for iREAD under Children's Decorations and Displays.

Project Updates: Dillinger reported that she should soon have two estimates for the parking lot repairs. There are several cracks and a few potholes and it needs resealing and restriping.

The 3D printer and cart have arrived.

Express Lane: Self checkout hardware has been ordered.

Library website: The new website is almost ready to go live.

Deadlines: April 7, Consolidated Election. April 30, Deadline to file Statement of Economic Interest.

Committee Reports:

Personnel: Personnel Committee will need to discuss succession plans. Dillinger and Stejkowski will attend a program on succession planning May 13. The committee will meet on Thursday, May 28 at 4 p.m.

Finance: None.

Building and Grounds: None.

Policy Committee: None.

Long Range Planning: None.

Unfinished Business: Special Projects update was covered in the Director's Report. Dillinger reminded the board that the furnace project is coming up. The hardware for self checkout has been ordered, but it is unknown when the software will go live. eRead Illinois will eventually replace OMNI. Dillinger is waiting for the new website to set this up.

New Business: KALA Banquet: The KALA Banquet will be held Friday, April 17. The board discussed payment for staff and board members who want to attend. Blankestyn made a motion that the library pay the fee for trustees and staff members to attend plus the spouse or guest of the honoree from the district. Stringer seconded the motion and it was passed with a vote of all ayes. Dillinger was asked to have staff fill out nomination forms and then send them on to the board to vote for the district's honoree.

Public Comment: Chaplinski reminded the board that she will miss the June meeting and possibly the May meeting depending on the birth of her child. Stejkowski reminded everyone to vote April 7.

Adjournment: At 7:40 p.m., Beaupre made a motion to adjourn the meeting. Netherton seconded the motion and it passed with a vote of all ayes.

Respectfully submitted,

Mary Kay Blankestyn, Board Secretary