

**BOURBONNAIS PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
RECORD OF REGULAR BOARD MEETING PROCEEDINGS
May 18, 2015**

President David Stejkowski called to order the regular meeting of the Board of Trustees of the Bourbonnais Public Library District at 7 p.m. on May 18, 2015.

Trustees present: Sandra Beaupre, Mary Kay Blankestyn, David Stejkowski and Ellen Stringer. Natalie Netherton, Patricia Paul and Judith Smead were absent.

Also present: Library Director Diana Dillinger and Library attorney Claire Chaplinski.

President's Report: None.

Secretary's Report: None. The board reviewed the minutes from the regular board meeting on April 20. Stringer made a motion to approve the regular minutes as corrected and personnel committee minutes as presented. Stejkowski seconded the motion and it passed with a vote of all ayes. Netherton, Paul and Smead were absent.

Trustee Judith Smead joined the meeting.

Correspondence and Communications, and Public Comment (action items only): A thank you note and a box of candy were received from Barb Potoski in appreciation for her retirement party.

Financial Report: Stringer reviewed the list of transactions and asked for any questions. The board reviewed the bills. Stejkowski made a motion to pay the bills as presented. Beaupre seconded the motion and Beaupre, Blankestyn, Smead, Stejkowski and Stringer voted yes. Netherton and Paul were absent. Stringer said the balance sheet is tracking a few points under budget and she will submit the balance sheet to the auditor.

Director's Report: Dillinger reported that she had received the abstract of votes and certificates of election. She presented the certificates to the board members who were re-elected in April.

Staff inservice day: Dillinger stated that the staff inservice day on Wednesday, May 27 was very successful.

Friends of the Library donation: The Friends of the Library donated \$1,200 for a room size rug for the children's story time room and a karaoke machine for children, tweens and adults as well as \$600 for updating three non-fiction book sections, Weddings, Babies and Interior Design.

Summer Reading Program: Summer reading starts Monday, June 8 and runs through Thursday, July 16. A special summer reading newsletter was distributed to the board.

Marketing: An article promoting events in May ran in the Country Market on April 28. An additional article promoting "Living History" by KVTA performers ran on May 5 for the May 14 program. The library sent out seven email blasts in April. There are 424 people on the library's email list and the library has 283 likes on Facebook.

Project Updates: The parking lot repairs will be done by Fade to Black on Memorial Day weekend. The new telephone system was installed on May 14 by CNG. Dillinger commented on the many good features of the new phones. There have been a few snags in keeping the 3D printer functioning properly. Hopefully, the library's summer tech intern will help figure it out. Brian Korthals is a Bourbonnais patron and a junior at the Illinois Institute of Technology majoring in aerospace engineering.

Deadlines: June 21, Last day to elect Board officers; June 30, Last day to adopt Prevailing Wage ordinance; June 30, Last day for first half year review of minutes of Closed Sessions.

Committee Reports:

Personnel: Personnel Committee met May 13 and will meet on Thursday, May 28 at 4 p.m.

Finance: Finance needs to meet in early June to review the tax computation report. Dillinger will send out possible dates for the meeting.

Building and Grounds: The Master Gardeners have finished planting flowers at the library.

Policy Committee: None.

Long Range Planning: None.

Unfinished Business: None

New Business: Proposed Village of Bourbonnais Main Street/University Ave. TIF District: Dillinger reported the Village of Bourbonnais will hold a meeting on the proposed new TIF District on Friday, May 22 at 10 a.m. at the Municipal Center. The purpose of the TIF is to beautify Main St., possibly create two traffic roundabouts and upgrade retail space. Stejkowski will attend the meeting with Dillinger.

Board Officer Election: After some discussion about procedures, Smead made a motion to retain the current board officers by acclamation. Beaupre seconded the motion and it passed with a vote of all ayes. Netherton and

Paul were absent.

Executive Session: None.

Public Comment: None.

Adjournment: At 7:47 p.m., Stejkowski made a motion to adjourn the meeting in Pat O'Brien's memory. Beaupre seconded the motion and it passed with a vote of all ayes.

Respectfully submitted,

Mary Kay Blankestyn, Board Secretary